**Minutes of the IQAC Meeting with Students (Online Mode) on 31/05/2021, 4:00 pm**

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| **Agenda:** 1. Student Satisfaction Survey – pilot survey
2. Suggestions for next academic year
3. Any other matters of interest
 | **Members Present:**1. Dr. Preethi Nair (Coordinator)
2. Dr. S. Mohan
3. Sri Prasad S.
4. Dr. Biju Thomas
5. Dr. Mini K. D.
6. Dr. Manju T.
7. Smt. Kairali K. K.
8. Smt. Gopika G.
9. Smt. Gowri Antherjanam
 |
| **Sl. No.** | **Student Representative** | **Department** | **Sl. No.** | **Student Representative** | **Department** |
| 1 | Abhishek K Surendran | Maths | 26 | Gowri Nandana R | Micro-self |
| 2 | Anci Pareeth | Maths | 27 | Gowrikrishna P P | Micro-self |
| 3 | Aisha (Guest) | ?? English | 28 | Greeshma Babu | Commerce Tax |
| 4 | Akshay Babu M | English | 29 | Haritha Unni | ?? |
| 5 | Ashley Clara Sibi | Biotech | 30 | Helen Mariya Jojan | Biotech |
| 6 | Akshaya | Biotech  | 31 | Krishnaprasad R | Micro-PG |
| 7 | Albin Jaison | Zoology | 32 | Lakshmi Balu | Physics |
| 8 | Bhagya Lakshmi M S | Zoology  | 33 | Leonado Xavier | ?? |
| 9 | Alfred Moore | Statistics | 34 | Manu P M | Comm PG |
| 10 | Amal Jolly | Statistics | 35 | Meera Manoj | History |
| 11 | Amal Saj P | Statistics | 36 | N. A. Karthika | Physics |
| 12 | Annu Punnoose | Statistics | 37 | Namyalakshmi R | Sanskrit |
| 13 | Anagha Lakshmi H | ?? Hindi | 38 | Parvathy Raj | Micro-SF |
| 14 | Anu Ashok kumar (Guest) | Hindi | 39 | Parvathy Sujith Kumar | Commerce Tax |
| 15 | Agna Francina M J | Hindi | 40 | Pravisha V P | Chemistry PG |
| 16 | Gopika J | EVS | 41 | Preethy Paul | Zoology  |
| 17 | Anjitha S Nair | Biochem | 42 | Rishikanth K R | ?? |
| 18 | Ardhra Radhakrishnan | Biochem | 43 | Sharon Sony | Biotech |
| 19 | Asher Simon | Economics | 44 | Smrithi Krishnakumar | ?? |
| 20 | Aleena Paul | Commerce  | 45 | Sreehari Baiju | Chemistry |
| 21 | Christy Cheriyan | Commerce CA | 46 | Sreekutty Sabu | Chemistry |
| 22 | Ganga Anil | History | 47 | Sruthy M Kaimal | Maths |
| 23 | Adwaith Thilak | ?? | 48 | Suryaprabha M R | Physics PG1 |
| 24 | Geethulakshmi V. S | ?? | 49 | Vinayak C Warrier | BVoc |
| 25 | Anroy Biju | ??? | 50 | Vivek Augusthy | History |

**Points:**

Dr. Preethi Nair welcomed students and explained the agenda of the meeting. Dr. Manju T. explained about the Students Satisfaction Survey form and the pilot survey. Smt. Gopika G presented the survey form. Students filled in the form and presented the difficulties or ambiguities which were encountered while filling in.

Afterwards, the students were invited to put forward their suggestions for next academic year, focusing more on online classes and related matters. The main points raised by the students are presented below:

* The teachers may kindly ensure that the classes are strictly maintained within stipulated time schedule, so that the break of 15 minutes can be availed justifiably.
* The department of Environment Studies seeks fund to convene workshops and webinars beneficial for students.
* Placement cell activities of the campus needs to be strengthened and students need an active counselling and career guidance cell
* Clubs for extra curricular activities such as music and dance clubs, drama clubs, debate clubs, etc., need to be functioning in the campus
* Sports activities needs to be encouraged, and facilities for outdoor games has to be provided
* The contact details of student representatives of Anti-ragging cell needs to be displayed in the campus and in college handbook.
* Students enquired about possibilities to have short stints of offline classes, in order to meet with classmates and teachers.
* The issue of conduct of pending exams of students who had attended NSS camps needs to be attended immediately
* A majority of students expressed unavailability of a decent network at home for an uninterrupted online learning.
* In such cases, they suggested classes in video/audio recorded form would be better than live classes
* In classes, in particular science disciplines, use of writing boards would be much appreciated since, practices like reading texts in pdf forms online makes classes difficult to concentrate and indigestible.
* Conducting online tests in the form of normal descriptive methods is useless, instead teachers may think of adopting alternate assessment methods such as assignments, viva, MCQs etc.,

The meeting ended at 5.30 pm

Minutes prepared by Dr. Manju T.