

# Student Support and Progression



SREE SANKARA COLLEGE
SANKAR NAGAR, MATTOOR
KALADY P.O, ERNAKULAM – 683 574
(Affiliated to MG University)

List of students placed in the year 2019-20

Serial Number	Name of student who has been placed	Program graduated from	Name of the employer with contact details	Pay package at appointment (In INR per annum)
1	Ananthakrishnan G(8921092668)	BSc Biotechnology	SIRVA BGRS Global, Bangalore	550000
2	Anakha Vijayan(6235499443)	BSc Biotechnology	CML Biotech (P) Ltd. Tower - 1 INKEL, Industrial Complex, Angamaly South, Ernakulam Dist., Kerala, INDIA, PIN - 683 573;info@cmlbiotecth.com	156000
3	Aiswarya Muraleedharan,(8281587774)	M.Sc Physics 2019-2021	Junior Assistant, KSFE, (+91 487 2332255)	264750
4	Midhya T M (9037910818)	MSc Biochemistry	Genes2me, International Terminal, Nedumbassery, Kerala	180000
5	Fousiya P H (9037157525)	MSc Biochemistry	Medical Trust Hospital, Ernakulam	252000
6	Uthara O S (9048926266)	MSc Biochemistry	Department Of Molecular Biology, Sutharya Healthcare & Diagnostics (+91 9946 422 022)	144000
7	Albin Augustine (9633290342)	B.Com Computer Application	Puthupally Service Cooperative Bank Kottayam	197676
8	Alwin T A (9846924044)	B.Com Computer Application	Fragomen, Infopark, Kochi(04843989077)	197352
9	Bristo Steephan (9497538295)	B.Com Computer Application	Federal Operations and Services Ltd, Aluva	171624
10	Maria Paul (9961143619)	B.Com Computer Application	Rajagiri Hospital, Aluva (04842905000)	145164
11	Saranya Shiju (8606939264)	B.Com Computer Application	Pazino Infotech pvt ltd, Pattimattom, Ernakulam(9895686594)	234636
12	Keerthana Aravind	Mcom	KPMG Global Delivary Center Private Lim	375000
13	Parvathy S Warrier	Mcom	KPMG Global Delivary Center Private Lim	375000





## Proceeding of the Secretary, Puthuppally Service Co-operative Bank Ltd No. 1504, Puthuppally P.O., Kottayam

No. S.T. /01/ 03-04-2023



Dated 03/04/2023

Sub: Transfer and postings of staff - Work arrangement

#### The Following transfers and postings are ordered with effect from 03/04/2023

- 1. Smt. Vidhya Sajeevan, Junior Clerk, is posted as Cashier/Clerk in Eravinalloor Branch and takeover the charge from Bineesh Binoy.
- 2. Smt. Manila K Mathew, Accountant now working in Eravinalloor Branch is transferred to Town Branch (9am to 5pm)
- 3. Sri. Albin Augustine, Junior Clerk, is posted as Cashier/Clerk in Thottackkadu Branch and takeover the charge from Rincy Zachariah.
- 4. Sri. Jojimon George, Peon now working in Thottackkadu Branch is transferred to Main Branch.

Puthuppally

03/04/2023

For The Puthuppally Service
Co-operative Bank Ltd. No: 1504
Secretary

Copy to

- 1) Individuals L
- 2) Concerned Branch Managers
- 3) Office file



Ref: COK/11/1622/OL/34 Date: 16th November 2022

## Offer Letter (Personal and Confidential)

Mr.BRISTO STEPHEN
ALUKKA HOUSE
CHERANALLOOR, KOOVAPADDY
CHERANALLOOR P O
ERNAKULAM 683544

Dear Bristo,

We are pleased to offer you the position of "Junior Process Executive" with Federal Operations and Services Limited ("FedServ"). The terms and conditions of your employment are given below:

**Date of Joining:** Please report at Federal Operations and Services Limited (FedServ), Ground Floor, Phase I, Carnival Infopark, Kakkanad on **16/11/2022.** The appointment will be effective from the date of joining.

**Working Hours:** You will be required to work 6 days a week, 9 hours a day with 1 hour break. The working hours will be as per the company policies applicable to you from time to time, and may be changed at the sole discretion of the Company.

**Place of Posting:** Your place of posting will be at Kakkanad. However, Company reserves the right to relocate your place of service to any other location, depending on its business requirements

**Probation/ Confirmation:** Your appointment will be on probation for a period of six months and after which there will be review of your performance and probation will be confirmed. The period of probation will be counted for calculating the period of service. The period of probation is liable to be extended, if you have not satisfactorily completed the initial period of probation. During the period of probation, if your work, health, conducts, performance or efficiency is found not satisfactory; your service is liable to be terminated without any notice. During the probation period, you will not be entitled to take any leaves, except for any emergency cases which can be taken with the prior approval and supporting documents.

Resignation/ Termination: If you are desirous of resigning from the service of the Company you should give 45 days' notice in writing to the Company. No leaves are permitted during notice period. If you are not serving the notice period in its entirety, you shall be liable to pay to the Company, remuneration in lieu of notice, for the unserved notice period. It shall be distinctly understood that this offer of appointment is subject to your medical fitness for employment in the Company, satisfactory background check and submission of the certificates/documents as stipulated above, to the satisfaction of the

Company. At any stage, if you are found not satisfying the eligibility norms, your candidature is liable to be cancelled without notice. Also be understood that any misrepresentation/suppression of facts in the application/personal data/any other documents/certificates, will be considered as a reasonable cause for termination of your service, without notice and compensation. The medical reports/fitness certificate submitted by you is liable to be re-examined/scrutinized by a Doctor nominated by the Company and your appointment in the Company will be subject to your medical fitness for employment in the Company as assessed by the Doctor nominated by the Company.

#### Remuneration:

Components	Monthly
Basic	15,200.00
DA	1,700.00
Special Allowance	100.00
Gross Salary (A)	17,000.00
Employer PF	1,950.00
Employer ESI	553.00
Employer LWF	50.00
Employer Contribution (B)	2,553.00
CTC (A+B)	19,553.00
Total CTC - Annual	2,34,636.00
Employee PF	1,800.00
Employee ESI	128.00
Employee LWF	50.00
Employee PT	167.00
Health Insurance	258.00
Employee Contribution (C)	2,373.00
Net Take Home (A-C)	14,597.00

- \* Fixed components include employer's contribution towards ESI & EPF.
- \* Statutory/regulatory deductions like ESI, EPF etc applicable as per rule.
- \* Performance Linked Incentive (Bonus\*) is dependent on employee/Company performance and may vary
- \* Transport deduction is applicable if company provided transport is being used
- \* Health insurance of 4 lakhs coverage for spouse and 2 children; personal Accidental insurance for employees upto 10 Lakhs.
- \* Insurance eligible post completion of 60 days from date of joining.

You shall join the Company on 16th November 2022 failing which this offer shall stand withdrawn automatically. The Company shall have the right to add, alter or delete any or all of the above rules and regulations which shall be binding on you.

Please sign the enclosed copy of this offer letter, and retain the original with you.

#### For Federal Operations and Services limited

#### Prashant Preman President & Executive Director

I,  $\,$  , have understood the above terms and conditions of employment and I accept and confirm the same.

Place: Kakkanad Date: 16-11-2022

(Signature of the Candidate)





Maria Paul Trainee Operations

Emp ID: 31094

Valid Upto: 31-01-2026 Authorized Signatory

Chunangamvely, Aluva +91 484 29 05 000

mail@ralagirinespital Com www.raiaeirihok

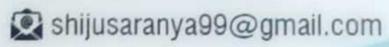


# SARANYA SHIJU

**HR Assistant** 

**8**606939264

Emp Code: PAZ1038



Building No.676/Q, Kizhakkambalam Road Pattimattom - 683562, Ernakulam, Kerala +91 9895686594

# FRAGOMEN



Alwin T A

Emp code: 9123

Fragomen Immigration Services India (P) Ltd 5th Floor Lulu Cyberpark Tower 1 Infopark, Kakkand, Kochi 682042, INDIA Ph:+91 4843989077



EMP CODE: FS 2403

A wholly owned subsidiary of

FEDERAL BANK

WHEN PERSON NAMED IN COLUMN



#### THE KERALA STATE FINANCIAL ENTERPRISES LIMITED

(A Government of Kerala Undertaking)

Bhadratha, Museum Road, RB. No.510, Thrissur - 680 020, Kerala, India

Ph: +91 487 2332255, Fax: +91 487 2336232, www.ksfe.com

Ref. 4119/A

Date: 13/05/2020

#### APPOINTMENT ORDER

Sub: Smt.Aiswarya Muraleedharan- Appointment as Junior Assistant under the rules for granting employment assistance to the dependents of employees die-in- harness - Reg.

1) G.O.(P) No.32/2007/Plg dt. 07.06.2007

2) Application dated 10.06.2019

3) G.O.(Ms)No.26/2020/Taxes dt. 06.03.2020

\*\* \*\* \*\* \*\* \*\*

Ms. Aiswarya Muraleedharan, Chettiyattu House, Pallarimangalam P.O., Pidavoor, Ernakulam - 686 671 D/o Late Sri.Muraleedharan.P.T, Assistant Manager in the company who died in harness, has put in an application vide reference cited requesting to appoint her as Junior Assistant on compassionate grounds, based on the rules for granting employment assistance to the dependents of employees die-in-harness. Government has accorded sanction to appoint her as Junior Assistant in the company under the rules for granting employment assistants to the dependents of employees die-in-harness vide reference (3).

In this circumstance Ms. Aiswarya Muraleedharan is hereby appointed as Junior Assistant in the Company in the scale of pay of Rs.22065-675/1-22740-810/5-26790-965/5-31615-1100/5-37115-1245/4-42095 on the following terms and conditions.

- Her appointment is subject to receiving satisfactory report from the Police Department as ordered in Government letter No.58819/SDI/79/GAD dated 1 30.09.1980. If the Verification Report reveals any adverse remarks against her, which render her unsuitable for appointment in the Company Service, the appointment will automatically stand cancelled from the date of receipt of the verification report.
- She will be on probation for one year from the date of joining duty in the company. This period of probation may be extended without notice and 2 without assigning any reason whatsoever. She will be confirmed in the above position only on satisfactory completion of the period of probation. During the period of probation, her services are liable to be terminated without notice and without assigning any reason whatsoever.
- If it is found during the period of her service that this appointment is vitiated by any errors factual or otherwise, her appointment will be 3 terminated forthwith. (.....2)



CIN: U51397KL1999PLC012944

Corporate Office

CML/HR/076/23 17th May, 2023

To Ms. Anakha Vijayan Nellippilly House, Mambra P.O. Mambra Thrissur Dist., Kerala

Sub: Offer of Appointment as "Trainee - Microbiologist"

Dear Anakha,

With reference to your application and subsequent discussion we had, the management is pleased to offer you the post of "Trainee - Microbiologist" in our organization.

You will be paid stipend of Rs. 13,000/- PF + ESI per month. As a trainee, you will not be entitled to any other benefit/privilege. You will be under training for one year from the date of your joining which will come to an automatic end on the expiry of the training period. We expect you to join us on or before 22nd May 2023.

Kindly submit the following at the time of joining.

Recent passport size photographs – 3 nos.

Bioteca

Kerala

- 2. Copy of Certificates of educational qualifications and experience.
- 3. Copy of Valid ID proof
- 4. Bank Passbook Copy

Kindly acknowledge the receipt of this letter as a token of acceptance of the offer.

We welcome you to our organization and hope your association with us will be mutually beneficial, pleasant & fulfilling.

Thanking You

Yours faithfully

For CML Biotech Ltd.

Nohn Jos

HR Manager

Reg. Office: 4/434B, Karukutty P.O., Angamaly, Ernakulam Dist., Kerala, INDIA, PIN - 683 576 Factory: Plot No:2, INKID Industrial Area, INKEL Business Park, Angamaly South, Ernakulam Dist., Kerala, INDIA, PIN - 683573 Ph: +91-484-245-3531, 3561



SIRVA BGRS
Tower E, 101 3rd floor
RM2 Infiney, Ole Medicas Road
Beningmarkelth
Sangalore
Kamataka
590 C16

Phone +91.80.67974700 Fax +91.80.67974777 www.hgrs.com

PRIVATE & CONFIDENTIAL

Ananthakrishnan G Bangalore

12th October 2022

Dear Ananthakrishnan,

#### Subject: Letter of Offer

This refers to the discussion that we have had regarding your employment with BGRS Global (India) Private Limited (hereinafter "the Company"). We are pleased to offer you the position of Consultant, Client Services at the Company on the following terms and conditions:

#### 1. Services

You will be responsible for the execution of the various assignments / tasks given to you from time to time and agreed upon as per the Key Responsibility Areas set for your role by your reporting manager. You will, at all times, abide by the prevailing Employment Guidelines and the other rules and regulations framed, from time to time, by the Company.

You will be employed in the position of Consultant, Client Services,

#### Location / Transferability

You will render services at our Bangalore Office at BGRS GLOBAL (INDIA) PRIVATE LIMITED. Tower D, 301, 3rd floor, RMZ Infinity, Old Madras Road, Benniganahalli Bangalore-560016, Karnataka, You will be reporting to the Team Leader, Client Services, BGRS GLOBAL (INDIA) PRIVATE LIMITED. You may be transferred to any other department, subsidiary, associate company or joint venture at any other location at the same terms as outlined in this employment letter subject to the Company's business requirements. You may be required to report to any other Officer of the Company depending on the nature of assignment / task given to you.

You may and will be required, from time to time, to travel, within and outside India to render services for or on behalf of the Company, and you agree to the same.

#### Remuneration

Your remuneration on a Cost to Company basis will be INR 550,000 /- (Rupees Five Lakhs Fifty Thousand Only) per annum. Details of your remuneration are enclosed as Annexure to this letter.

Your remuneration will be paid to you in arrears on a monthly basis on the last working day of the month following the month for which it is due, subject to deduction of tax under the

12-10- 2024



Escellence in health care

# EDICAL TRUST HOSPITAL

KUZHUPPILLY

(Owned by Pulikkal Medical Foundation)



FOUSIYA P H
LAB TECHNICIAN
EMPLOYEE ID 5352

Director

Ayyampilly P.O., Ernakulam - 682501, Ph. 0484 2841000, Ernail:mthkply@medicaltrusthospital.in,



MIDHYA T M
JUNIOR SCIENTIFIC OFFICER
Blood Group O+



www.genes2me.com

#### **GREY MATTER**

# 67/1778,2nd Floor,Vattoly Estate,St.Vincent Road,Metro Pillar No.618,Ernakulam North,Cochin-682018.

#### Pay Slip for the month of Jun/2023

Emp.Code GM/FRG/41 Employee Name: Alwin T A Designation Process Assistant Department STEP 30 Present Days 30 Pay Days LOP Days Location Cochin 101752904970 4708775255 UAN ESI No.

A/c No. 67180833721 IFSC SBIN0070157

PAN Mode of Pay STATE BANK OF INDIA

Ref.ID

Earnings	Amount	Deductions	Amount
BASIC	11,000.00	PF	1,320.00
HRA	5,267.00	ESI	131.00
Special Al	1,180.00	LWF	50.00
Internet &	500.00		
Total	17,947.00	Total	1,501.00

Net Pay 16,446.00

In Words Rupees Sixteen Thousand Four Hundred Forty Six Only

Signature

This is a computer generated slip, hence company seal not required.



### ANNEXURE - 1 SALARY STRUCTURE: Trainee (VDA Not Applicable)

: Ms Maria Paul : Mundadan House Name Address

Sreemoolanagaram P O

Parathetta

Trainee Designation Operations Department

Address	Sreemoolanagaran Parathetta Ernakulam-683580		Amount E		ployer Contribution	Amount (Rs.)	
	Amount	Employee Deduction	(Rs.)			0	
Monthly Earning	(Rs.)	A Marketine	0	PF		407	
	12300	PF	94	ES	(3.25% of M3)	1	
Stipend	0	ESI (0.75% of M1)	4				
HRA	0		-	1			
VDA				1			
Reimbursement of	0			1		-	
Conveyance Allowance Reimbursement of	0			1		1	
Medical Allowance Additional Allowance	0						
Special Allowance	0			1		-	
	12500					407	
Gross (M1)	0			-	Total (T2)	407	
Washing Allowance	-	Total (T1)		94	The second secon	12907	
Monthly Gross (MZ)	12500		12	406 CTC (M2+T2)			
Month		NETT (M2-T1)					

CTC in Words : Rupees One Lakh Fifty Four Thousand Eight Hundred And Eighty Four Only

twelve months FTC



#### FORM XIII-See Rule 29(2)

#### Federal Operations and Services Limited



A/C NO : 12210100267583

ESI NO : 4708956890

Pay Slip For The Month of Aug2023

Department : ITA EmpCode: FS2403

> PF NO : : BRISTO STEPHEN

Designation : JUNIOR PROCESS EXECUTIVE UAN NO: 101893836382

DOJ : 16/11/2022 : INFOPARK, KAKKANAD PayMode : Bank

Total Working Days: 31.00 LOP Days: 0.00 Off Days : 4.00 Holidays : 1.00

Earnings		Actual	Amount	Deductions		Amount
Basic		15200.00	15200.00	Provident Fund		1800.00
DA		1700.00	1700.00	Employee State Insurance		128.00
Special Allowance		100.00	100.00	Labour Welfare Fund		50.00
				Professional Tax		333.00
				Health Insurance		387.00
	Gross Alw:	17,000.00	17,000.00	(	Gross Ded.:	2,698.00

14,302.00 Net Salary:

Amount In Words :- FOURTEEN THOUSAND THREE HUNDRED TWO

Employee Pay In Charge



#### **JOB OFFER LETTER**

16-12-2020

Ms. UTHARA. OS Olithadathil (H), Vadavucode (PO), Ernakula, Kerala - 682310

Ref: SUT-MOL-HRD-FIL-OFR-01

Dear Ms. Uthara. OS,

I am delighted to offer you the position of **Technician (trainee)** in the department of molecular biology, Sutharya Healthcare & Diagnostics, subject to satisfactory references.

The salary for the position is **12,000/-** and the post will be permanent when you finish the probation period of **3 months** successfully. We would like you to commence employment with us before **19-12-2020** 

To confirm your acceptance of this post, please mail a signed copy of acceptance letter (3<sup>rd</sup> page) to us before **18-12-2020** 

We really hope that you decide to accept this offer and look forward to working with us in the future. If you have any further queries please don't hesitate to contact us

Yours sincerely

Mr. Ameer Ali. M Managing Director



JOB PROFILE			
Designation	Technician (trainee)		
Department	Molecular Biology		
Basic Payment	12,000/-		
Salary Period	1 Month		
Increment	Based on the performance		
<b>Duty Hours</b>	10 hrs		
Leave Pattern	1 day weekly off as per the convenience of the team		
Other Details	Food and accommodation will be provided free of cost		

#### **JOB RESPONSIBILITIES**

- Management of COVID samples and performance of RTPCR
- Management of department activities
- PCR Reports and data management
- Document management as per Good Documentation Practices
- Situation based Patient management
- Participate in all routine activities, meetings, and trainings

(Note: - Situation based work is mandatory as part of work coordination.

Job responsibility will be modified as per company protocol)

#### **TERMS OF PROBATION AND RESIGNATION**

- 1. The employee will be in probation period for first three months and will be posted as permanent once after evaluating the performance during the period.
- 2. Salary will be modified based on the performance.
- 3. A written notice is mandatory one month prior to the resignation
- 4. Employee not serving least at a year at Sutharya is not eligible for experience certificate



#### JOB OFFER ACCEPTANCE CONFORMANCE

Name with full address	Signature with Date
commence the post onaute)	
I accept the terms and conditions outlined in the offe commence the post on (date)	r letter and confirm that I am able to

(Note: scan the filled and signed copy of this page and mail to <a href="mailto:sutharyamolbio@gmail.com">sutharyamolbio@gmail.com</a> and submit the same while joining)



#### **Private & Confidential**

Date <u>09.03.2020</u>	
То,	
Congratulations  Candidate name KEERTHANA ARAVIND  College name SREE SANKARA COLLEGIE, KALADY  Aadhar card no.	
We thank you for taking the time to attend the interview process of <b>KPMG Globa</b> "We" "Our"). The Firm is a global delivery center for KPMG Member Firms acros	I Delivery Center Private Limited ("Firm state globe.
Subsequent to the interview process, we are pleased to confirm our	at KPMG Global Delivery Center Privat
Your anticipated joining date is $\frac{\text{SEP}/2020}{\text{at Bangalore/Gurgaon/K}}$ location. In case you are unable to join the Firm by $\frac{\text{SEP}/2020}{\text{constant}}$ , this letter of in Your appointment is subject to you executing the formal appointment letter from therein.	tent will stand cancelled and withdraw
This letter confirms our intent to offer with respect to your employment, subject and your residential address falling under coverage of our transport "Hiring Zo	
You agree to keep the terms of the letter confidential and agree not to share the family, and financial and legal advisors.	nem with anyone except your immediat
All of the above, including the compensation components, have been explained	to you by the Firm.
Please review this letter and return a signed copy as a token of your acceptance	
Yours sincerely,	Fatharas.
For KPMG Global Delivery Center Private Limited	Accepted and Agreed
Lakshmi Venkatesh Manager - Human Resources	Name: KEERTHANA ARAVIND. Date: 09.03.2020

#### **Authorization:**

You hereby give explicit consent and authorize the Firm and its third-party agent/s to initiate verification of information provided in your resume and application of employment from the date of signing the letter, to conduct enquiries as may be necessary, at the Firm's discretion. You also authorize former employers, agencies, educational institutes that may have information relevant to your employment/education to disclose it to the Firm or its agents and representatives. You release all persons from liability on account of such disclosure.

You hereby give consent to **KPMG Global Delivery Center Private Limited** to initiate and conduct the current employment verification post expiry of five working days from accepting the Offer Letter/Letter of Intent or 10 working days before the date of joining as mentioned in the Offer Letter/Letter of Intent, whichever is earlier.

#### No binding obligation:

Please note that this Letter of Intent is intended to serve only as a mutual expression of the intentions of the parties, and the parties shall not be legally obligated with respect to the contemplated offer unless and until a formal and definitive offer is agreed upon, approved by the authorized company officials, whereupon the provisions of the definitive offer will supersede this Letter of Intent.

Name KEERTHANA ARAVIND

Dated 09 · 03 · 2020 .

of



#### Private & Confidential

Date <u>09-03-2020</u>	
To,	
Congratulations Candidate name PARVATHY S WARRIER College name SREE SANKARA (OLLEGIE, KALADY Aadhar card no. ASSOCI	
We thank you for taking the time to attend the interview process of <b>KPMG Glob</b> "We" "Our"). The Firm is a global delivery center for KPMG Member Firms acro	
Subsequent to the interview process, we are pleased to confirm our <u>Associate -1</u> in the <u>Audit</u> business uni Limited with a total compensation of INR in words That	t at KPMG Global Delivery Center Private we lake Seventy five thou only).
Your anticipated joining date is $\frac{Sep/2020}{2020}$ at Bangalore/Gurgaon/I location. In case you are unable to join the Firm by $\frac{Sep/2020}{2000}$ this letter of i Your appointment is subject to you executing the formal appointment letter from therein.	ntent will stand cancelled and withdrawn.
This letter confirms our intent to offer with respect to your employment, subject and your residential address falling under coverage of our transport "Hiring Zo	
You agree to keep the terms of the letter confidential and agree not to share t family, and financial and legal advisors.	them with anyone except your immediate
All of the above, including the compensation components, have been explained	to you by the Firm.
Please review this letter and return a signed copy as a token of your acceptance	2.
Yours sincerely,	Suaries.
For KPMG Global Delivery Center Private Limited	Accepted and Agreed
Lakhmi Venkatish	
Lakshmi Venkatesh Manager - Human Resources	Name: Parvothy 5 warrier Date: 09-03-2020